A R D D & CO
Chartered Accountants

To
The Secretary
The Institute of Chartered Accountants of India
Mahatma Gandhi Road, Nungambakkam
Chennai – 600 034

Dear Sir/Madam,

Subject: Vacancy for Articled Assistants and Paid Assistants

We are pleased to inform you that our firm has openings for Articled Assistants and Paid Assistants who have successfully cleared the IPCC Examination / Intermediate Examination.

The selected candidates will gain practical exposure in the following areas:

- Statutory Audit, Internal Audit, Tax Audit, GST Audit and Compliance Audit
- Direct and Indirect Tax compliance
- Income-Tax and GST Assessments and Appeals
- Company Incorporation and ROC Compliance
- Accounting and Bookkeeping

We offer a 5-day working week, and work on Saturdays will be required only on a need basis. The office timings are from 10:00 AM to 6:00 PM.

The stipend for Articled Assistants will commence from Rs. 10,000/- per month in the first year and Rs. 12,500/- per month in the second year of training.

The remuneration for Paid Assistants will be in line with industry standards.

Interested candidates may contact us at the details mentioned below:

Mobile No.: +91 99418 82140 / +91 8754 466191
Email ID: arokiaraj@ardd.in

Thanking you,

Yours faithfully,

For **A R D D & CO**
Chartered Accountants

JALADI DIVYA DEEPTHI
Digitally signed by JALADI DIVYA DEEPTHI
Date: 2026.05.25 11:48:31 +05'30'

J. Divya Deepthi
Partner

Place: Chennai
Date: 25/05/2026